

Update Report for QuickBooks Online

Chapter 2

Academic Year 2025–2026

Last updated October 1, 2025

If you're an ebook user, these edits are already included there. If you're using the print book, we recommend you print this report for easy reference as you work through the course.

Edits for print version 10 9 8 7 6 5 4 3 2 1 (check your copyright page)

IMPORTANT! As you may know, Intuit has been rolling out a new QuickBooks Online interface but up to this point has been allowing users to revert to the classic interface. **On 10/01/25, Intuit will stop supporting the classic interface. This means any user who has opted out of the new user interface will automatically be opted back in.**

Labyrinth Learning's textbook was written using the classic interface, but we are calling for the following edits to ensure students using our QuickBooks Online materials have the best experience possible.

If you encounter problems following a step, we recommend you use the search feature in QBO to locate the feature you are looking for.

GLOBAL CHANGES

IN ALL INSTANCES WHERE STUDENTS ARE TOLD TO CLICK THE + NEW BUTTON, WE CHANGED THE NAME TO "+ NEW OR + CREATE." 100125

IN ALL INSTANCES WHERE STUDENTS ARE TOLD TO RETURN TO THE HOME DASHBOARD, WE START BY SPLITTING THE INSTRUCTIONS AS FOLLOWS TO INCLUDES STEPS FOR USERS IN THE NEW EXPERIENCE: 100125

12. Return to the Home Dashboard *or* Dashboard.

- *Classic user interface:* Choose **Dashboards**→**Home**.
- *New experience:* Click **Dashboard**.

AS THE BOOK PROGRESSES, WE SHORTEN THIS AS FOLLOWS:

6. Return to the Home Dashboard *or* Dashboard.

p26 DYS 2-1 #2—WE DELETED EVERYTHING FOLLOWING THE STEP. 100125

p26 DYS 2-2—WE DELETED THE THIRD PARAGRAPH FROM THE END OF THE EXERCISE OPENER: 080725

~~In this exercise, you will access the test drive for Craig's Design and Landscaping Services.~~

p26 **DYS 2-2—WE REPLACED THE 2ND PARAGRAPH OF THE OPENER TEXT WITH THE FOLLOWING:** 100125

You'll notice that the Puppy Luv Pampered Pooch Dashboards or Dashboard may not be similar to the Dashboards or Dashboard for Craig's Design and Landscaping Services. For helpful information about the new experience, review the video "Get Started in QuickBooks Online: A Quick Tour and What to Do Next" in Ch. 1 of this ebook, in your eLab course, or on [YouTube](#).

p28 **"THE CHART OF ACCOUNTS" REFERENCE STEP—WE ADDED A PATHWAY REFLECTING THE NEW EXPERIENCE.** 100125

Classic user interface: Gear→Your Company→Chart of Accounts
Transactions→Chart of Accounts

New experience: Gear→Your Company→Chart of Accounts | My
Apps→Accounting→Chart of Accounts

p30 **DYS 2-3 #1—WE REPLACED THE IMAGES WITH THE FOLLOWING:** 100125



p36 **DYS 2-4 #8—WE REPLACED THE STEP WITH THE FOLLOWING:** 100125

8. Click the **Run Report** button from the More menu at the upper-right corner.
Your report will run in either classic view or modern view. In classic view, toward the upper-left corner of the report, notice the icons that allow you to email it, print it, and export to Excel or PDF. ~~Also notice the Save Customization button at the upper-right corner. In modern view, these options are located under the More Actions button.~~



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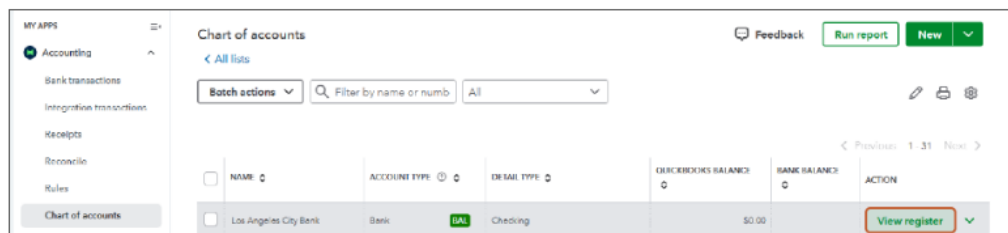
In the modern view, the same buttons appear in the upper-right corner of the window:



Modern view

P38 DYS 2-6 #1—WE REVISED STEP #1 AS FOLLOWS AND REPLACED THE STEP #2 IMAGE: 100125

1. Open the Chart of Accounts.
 - *Classic user interface:* From the Navigation bar, choose **Transactions→Chart of Accounts**.
 - *New experience:* Choose **My Apps→Accounting→Chart of Accounts**.
2. Select **View Register** at the right end of the row for Los Angeles City Bank.



P41 CH. 2 SELF-ASSESSMENT 100125

#6 (“If you record a check written...”)—We replaced “Expenses center” with “Expenses center (classic user interface) or Expenses & Pay Bills app (new experience).”

P43 RYS 2-1 #1—WE REVISED STEP #1 AS FOLLOWS: 100125

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P44 RYS 2-2 #1—WE REVISED STEP #1 AS FOLLOWS: 100125

1. Open the Products and Services List.
 - *Classic user interface:* Choose **Sales→Products and Services**.
 - *New experience:* Choose **My Apps→Sales & Get Paid→Products & Services**.

P45 AYS 2-1 #4—WE ADDED BOLD STYLE TO “CITY CREDIT UNION” TO CLARIFY WHAT SHOULD BE ENTERED: 080725

4. Add Sadie’s **City Credit Union** credit card.

P46 AYS 2-2 #5—WE DELETED THE COMMENT. 100125

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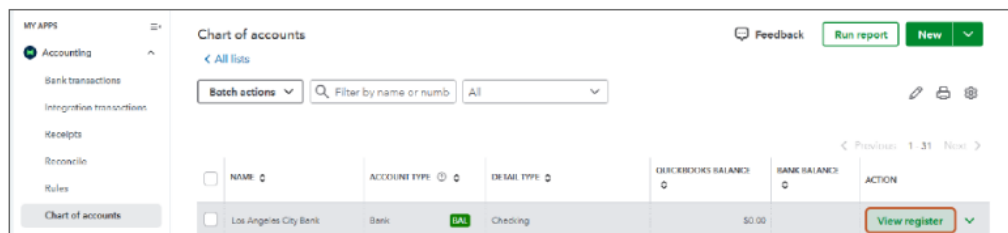
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