

Update Report for QuickBooks Online

Chapter 11

Academic Year 2025–2026

Last updated October 1, 2025

If you're an ebook user, these edits are already included there. If you're using the print book, we recommend you print this report for easy reference as you work through the course.

Edits for print version 10 9 8 7 6 5 4 3 2 1 (check your copyright page)

IMPORTANT! As you may know, Intuit has been rolling out a new QuickBooks Online interface but up to this point has been allowing users to revert to the classic user interface. **On 10/01/25, Intuit stopped supporting the classic user interface. This means any user who has opted out of the new user interface will automatically be opted back in.**

Labyrinth Learning's textbook was written using the classic user interface, but we are calling for the following edits to ensure students using our QuickBooks Online materials have the best experience possible.

If you encounter problems following a step, we recommend you use the search feature in QBO to locate the feature you are looking for.

GLOBAL CHANGES

IN ALL INSTANCES WHERE STUDENTS ARE TOLD TO CLICK THE + NEW BUTTON, WE CHANGED THE NAME TO "+ NEW OR + CREATE." 100125

IN ALL INSTANCES WHERE STUDENTS ARE TOLD TO RETURN TO THE HOME DASHBOARD, WE START BY SPLITTING THE INSTRUCTIONS AS FOLLOWS TO INCLUDES STEPS FOR USERS IN THE NEW EXPERIENCE: 100125

12. Return to the Home Dashboard *or* Dashboard.

- *Classic user interface:* Choose **Dashboards**→**Home**.
- *New experience:* Click **Dashboard**.

AS THE BOOK PROGRESSES, WE SHORTEN THIS AS FOLLOWS:

6. Return to the Home Dashboard *or* Dashboard.

P233 DYS 11-1 #1—WE REPLACED STEP #1 WITH THE FOLLOWING: 100125

1. Open the **Reports** center *or* app and switch to the **Standard** tab.

P235 DYS 11-3 #1—WE REPLACED STEP #1 WITH THE FOLLOWING: 100125

1. Open the **Reports** center *or* app and choose **Standard tab**→**For My Accountant**→**Trial Balance**.

P236 DYS 11-4 #1—WE REPLACED STEP #1 WITH THE FOLLOWING: 100125

1. Open the **Reports** center *or app* and choose **Standard tab→For My Accountant→Trial Balance.**

P238 DYS 11-5—WE REPLACED STEP #1 WITH THE FOLLOWING: 100125

1. Open the **Reports** center *or app* and choose **Standard tab→Business Overview→Profit and Loss as % of Total Income.**

P239 DYS 11-6 #1—WE REPLACED STEP #1 WITH THE FOLLOWING: 100125

1. Open the **Reports** center *or app* and click the **Management Reports** tab.